



BELMONT GROSVENOR
School

APPLICATION FORM

TEACHING ASSISTANT

(TEMPORARY, FULL TIME, TERM TIME ONLY - MATERNITY COVER)

You must ensure that **all** information required is submitted either in your CV or on this form. Additional sheets can be added as required. All applicants must sign and complete all declarations.

Surname:.....
 Maiden Name
 (if applicable):
 Preferred Title:
 (Dr, Mrs, Mr, Ms)

First Name:
 Marital Status:

Are you over, or within 6 months of, 65years old?
 Yes /
 No*

Religion:

Address:

National insurance
 Number.....

Telephone Number –Home:
 Mobile.....
 Work:
 Fax:

Email:

Please declare any family or close relationships to existing employers or employees including Governors.

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EDUCATIONAL BACKGROUND

QUALIFICATIONS

Please give number of GCSE and A-Level subjects with grades; and details of any diplomas.

Name of Institution	Dates Attended	Qualification

NON-VOCATIONAL QUALIFICATIONS AND EXPERIENCE:

Please give details of the awarding body and date of award

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EMPLOYMENT HISTORY

CURRENT or MOST RECENT POST

Employer	Position	Month and Year Appointed	Salary	Notice Required/Leaving Date

Name and Address of Institution:

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PREVIOUS EMPLOYMENT

Name and Address of Employer	Job Title	Starting Date (Month & Year)	Finishing Date (Month & Year)

IN-SERVICE TRAINING COURSES (over the last 3 years)

Name of Course	Provider	Length	Dates Attended

INTERESTS:

Please write a short statement as to why you are applying for the post including your personal qualities and experiences that you believe are relevant to your suitability for the post advertised and how they meet the person / job specification

ANY ADDITIONAL INFORMATION YOU WISH TO SUBMIT:

Please declare any details of any disability or long term illness (physical or mental)

EQUAL OPPORTUNITY

Belmont Grosvenor School is an equal opportunities employer.

REFEREES for (Name) Applicant for Teaching Assistant (maternity cover) at Belmont Grosvenor School

PLEASE PROVIDE NAME, ADDRESS AND TELEPHONE NUMBERS OF THREE REFEREES, ONE OF WHOM SHOULD BE YOUR PRESENT HEADTECHER / EMPLOYER.

Name:	Name:	Name:
Position:	Position:	Position:
Address:	Address:	Address:
Telephone Number –	Telephone Number -	Telephone Number -
Work:	Work:	Work:
Fax:	Fax:	Fax:
Email:	Email:	Email:
May we contact this referee before interview? YES / NO	May we contact this referee before interview? YES / NO	May we contact this referee before interview? YES / NO
Capacity in which you are known to Referee, eg Employer	Capacity in which you are known to Referee, eg Employer	Capacity in which you are known to Referee, eg Employer

DECLARATION

I am applying for the post of Teaching Assistant (maternity cover) at Belmont Grosvenor School. I confirm that the information supplied is complete and correct. I understand and agree that any untrue or misleading information will give Belmont Birklands School Trust the right to terminate any employment contract offered and to make possible referral to the police.

Signed:

Date: